

**BOLSOVER DISTRICT COUNCIL**  
**SCRUTINY PROJECT MANAGEMENT**  
**SCRUTINY REVIEW SCOPE**

<b><u>NAME OF COMMITTEE:</u></b>	<b><u>SCRUTINY OFFICER:</u></b> Claire Millington
<b>SUBJECT TO BE REVIEWED</b>	
<b>MEMBERSHIP</b>	Cllrs;
<b>DIRECTOR</b>	
<b>REASON(S) FOR THE REVIEW</b>	
<b>IDENTIFY APPROPRIATE CORPORATE PLAN AIMS, PRIORITIES AND TARGETS</b>	<b>CORPORATE PLAN AIM – PRIORITY –</b>
<b>TERMS OF REFERENCE</b>	•
<b>AIMS AND OBJECTIVES OF REVIEW</b>	<i>Aim:</i>  <i>Objectives:</i>
<b>KEY ISSUES</b>	

<b>TIMESCALE</b>	<b>ESTIMATED</b>	<b>REVISED</b>	<b>ACTUAL</b>
<b>Commencement</b>			
<b>Interim Report/ Recommendations</b>			
<b>Finish</b>			
<b>Report</b>			

<b>METHOD(S) OF REVIEW:</b>	
<b>IMPLICATIONS:</b> (legislative, regulatory, etc)	
<b>DOCUMENTARY EVIDENCE:</b> (Internal/External)	
<b>STAKEHOLDERS</b>	<b>RELEVANT PORTFOLIO HOLDER MUST BE INVOLVED IN THE REVIEW</b>
<b>CONSULTATION/ RESEARCH:</b>	
<b>SITE VISITS</b>	
<b><u>SCRUTINY REVIEW OUTCOMES</u></b>	
<b>CONCLUSIONS:</b>	
<b>RECOMMENDATIONS:</b>	

<b>DRAFT REPORT SENT TO DIRECTOR &amp; ANY RELEVANT OFFICERS FOR COMMENT:</b>	
<b>DRAFT REPORT CONSIDERED BY PORTFOLIO HOLDER:</b>	
<b>SIGNED OFF BY COMMITTEE/CHAIR:</b>	
<b>SIGNED OFF BY SCRUTINY MANAGEMENT BOARD:</b>	
<b>REVIEW OF PROCESS/COMMENTS:</b>	
<b>EXECUTIVE CONSIDERED:</b>	
<b>OUTCOME:</b>	
<b>FOLLOW UP:</b>	
<b>DATE:</b>	